

POSITION PAPER GUIDELINES

Position papers should be written in

1. Times New Roman,
2. Size 10 – 12 font
3. Single spaced,
4. One to Two pages in length

Please Note: Anything over two pages will not be read.

Your position paper should consist of a well-developed introduction and a summary of the position of your country on each of the topics to be discussed in your committee. It is important to remember that while you will have lots of information on your country's actions on a local or national level, you must discuss your country's position on an international level, particularly including suggestions for policies and future action that could be taken. Examples of excellent position papers are available on the NWMUN website.

Submission Process

We request each submit the position papers to the committee staff **by 11:59 pm (PST) on Sunday, November 7th**.

The processes as follows:

1. Please send each position paper in a separate e-mail to the committee with the subject line **COUNTRY - COMMITTEE**
2. Please cc all position paper submissions to positionpapers@nwmun.org.

Committee E-Mail Addresses

General Assembly: ga@nwmun.org

Human Rights Council: hrc@nwmun.org

Reformed Security Council: rsc@nwmun.org

Economic & Social Council: ecosoc@nwmun.org

Security Council: sc@nwmun.org

Please Note: Delegates who have not submitted a position paper by the specified deadline will not be given consideration for awards.

Position papers should include, and will be graded, on the following items

1. Formatting and presentation;
2. Conventions such as proper spelling and grammar;
3. The content should include:
 - a. Paragraph #1: Background information on the topic, why your country thinks it is important, relevant national commitments and action on the issue. Remember to focus on national policies which influence your country's action on this topic within the UN and internationally.
 - b. Paragraph #2: International commitments and your country's support of specific resolutions, initiatives, conventions or treaties. Describe what actions have been taken by your country to address prior international agreements made by your country.
 - c. Paragraph #3: Specific and concrete proposals for next steps on the topic, priority issues, and how your country can move forward on addressing the topic. This is the most important section of the position paper, and should be the longest paragraph.

Note: Citations are not necessary; position papers are a summary of the official policy of your country that you, as a delegate, are representing.

Primary Sources for Information on your Country's Position

1. Speeches or statements made by your country on particular issues within the United Nations.
Research tip: Go to <http://unbisnet.un.org> and search for speeches made by your country, or go to your country's Mission to the UN website, which can be found here: <http://www.un.int>.

2. Voting record of your country, indicating its support or lack of support for particular resolutions.
Research tip: Go to <http://unbisnet.un.org> and search for Voting Record of your country

3. Stated position on issues available online either via the country's Mission to the United Nations, Embassy, or Foreign Ministry.
Research tip: Go to <http://www.un.int> for your country's Mission to the United Nations, <http://www.usip.org/resources/foreign-affairs-ministries-web> or use a search engine for your country's Foreign Ministry.

SAMPLE FORMAT AND CONTENT OUTLINE FOR POSITION PAPER

Delegation from [Member State]
(Bold, Italicized, Times New Roman, Size 10-12)

Represented by [School Name]
(Bold, Italicized, Times New Roman, Size 10-12)

Position Paper for [Committee Name]
(Bold, Italicized, Times New Roman, Size 12)

Introductory sentence overviewing the topics. (Times New Roman, Size 10 – 12)

I. Topic One Title (Bold, Times New Roman, Size 10-12, Centered)

Paragraph #1: Background information on the topic, why your country thinks it is important, relevant national commitments and action on the issue. Remember to focus on national policies which influence your country's action on this topic within the UN and internationally. (Times New Roman, Size 10 – 12)

Paragraph #2: International commitments and your country's support of specific resolutions, initiatives, conventions or treaties. Describe what actions have been taken by your country to address prior international agreements made by your country (Times New Roman, Size 10 – 12)

Paragraph #3: Specific and concrete proposals for next steps on the topic, priority issues, and how your country can move forward on addressing the topic. This is the most important section of the position paper, and should be the longest paragraph. (Times New Roman, Size 10 – 12)

II. Topic Two Title (Bold, Times New Roman, Size 10-12, Centered)

Same content, structure and formatting and Topic I.

III. Topic Three Title (Bold, Times New Roman, Size 10-12, Centered)

Same content, structure and formatting and Topic I.